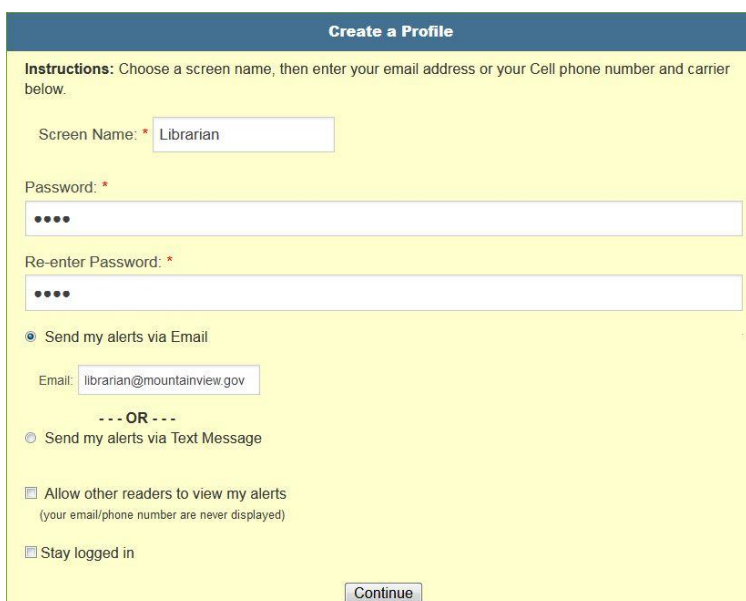


Author Alerts

- Visit mountainview.gov/authoralerts
- Click Start Here
- Create a Screen Name, password, and decide if you want to receive notices by email or text
 - For email, enter your email address in the field
 - For text, enter your cell phone number and your cell phone carrier
- Decide if you want to allow other users to see the alerts you have added
 - Authors you add will still show up in the list of all alerts, but your screen name will only be associated with that alert if you keep this box checked.
- Click Continue



The screenshot shows a web form titled "Create a Profile" with a yellow background. At the top, it says "Instructions: Choose a screen name, then enter your email address or your Cell phone number and carrier below." The form contains several input fields and checkboxes. The "Screen Name" field is filled with "Librarian". The "Password" and "Re-enter Password" fields are masked with dots. There are two radio button options: "Send my alerts via Email" (which is selected) and "Send my alerts via Text Message". The email field is filled with "librarian@mountainview.gov". Below the radio buttons, there are two checkboxes: "Allow other readers to view my alerts (your email/phone number are never displayed)" and "Stay logged in". A "Continue" button is at the bottom right.

- Select the formats you are interested in. You can select as many as you like.
- Create your first alert by typing the name of an author, musician, actor, or director and click Continue
 - If Author Alerts cannot find a match for the name entered it will ask you to check the spelling or let you add the name anyway
 - When adding the name of a band or group you can add the full name in the first name line
- Success! Author Alerts will confirm it has added an alert for that author and give you the option to add additional information about that author.
 - You can choose to skip this step
 - You can check the box next to "Don't ask again" if you're not planning to add author information to your alerts.
- When a new item by the authors on your list is added to our collection you will get an email notification with the item information and a link that will take you to the catalog where you can place a hold.
 - The notifications will come from Mountain View Public Library (support@authoralerts.com). If you aren't getting alerts, make sure this email address is on your safe sender list.

Author Alert

Greetings -

The following title has been ordered by Mountain View Public Library.
Click on the title to learn more or place a request.



Bookends : collected intros and outros
by Chabon, Michael, author.
2019
Book

- You can unsubscribe from Author Alerts at any time by clicking the Unsubscribe link at the bottom of an email alert. You can also delete your account by logging in and selecting “delete my account” from the settings section.
- The homepage of your account will show your alerts, alerts recently added by others, and most popular alerts. You can edit alerts or add new ones from this page.
 - You can also access your settings to update your email, password, formats, and share settings.

[edit settings](#) | [logout](#)

Barbara Kingsolver was added to your alerts.

Add to My Alerts

First Name: Last Name:

My Alerts	Recent Alerts	Most Popular
<p>Kingsolver, Barbara ✎ ✕</p>	<p>Loretta Chase <input type="button" value="Add"/> <small>added by amy</small></p> <p>Rhys Bowen <input type="button" value="Add"/> <small>added by amy</small></p> <p>Kristin Hannah <input type="button" value="Add"/> <small>added by amy</small></p> <p>Bill Bryson <input type="button" value="Add"/></p>	<p>Margaret Atwood <input type="button" value="Add"/> (4)</p> <p>Kate Dicamillo (4) <input type="button" value="Add"/></p> <p>Laini Taylor (3) <input type="button" value="Add"/></p> <p>Catherynne Valente <input type="button" value="Add"/> (2)</p> <p>Maggie Stiefvater <input type="button" value="Add"/></p>

Call 650-903-6887 or stop by the 2nd floor reference desk if you have questions about Author Alerts.